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MEMORANDUM FOR: See Distribution

SUBJECT : DCI and DDCI Meeting with Secretary
of State on Friday, 16 September 1983

1. The Director and Deputy Director plan to have a luncheon meeting with Secretary Shultz on Friday, 16 September. It is requested that any suggestions you may have for possible topics to be raised be identified by phone to [] office (extensions []), by 1700 hours 13 September, in order to forward these topics to the Director for his consideration. A negative response is requested.

2. For those topics selected by the Director, please prepare succinct talking points to cover key issues and forward any backup material you deem appropriate. These materials should be forwarded to [] (SA/DCI/IA) by 1700 hours, 14 September.

Thomas B. Cormack
Executive Secretary

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